



**OFFICE OF THE INTERNAL QUALITY ASSURANCE CELL
MANOHARI DEVI KANOI GIRLS' COLLEGE**

Estd: 1963

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Ref. No. MD/IQAC/

Date: 26/04/2025

Dr. Anup Jyoti Bharali
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Dr. Ashwini Machey
Coordinator
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Meeting Proceeding

A meeting of the Principal and the IQAC Coordinator with the Criterion Coordinators was held on 26/04/2025 at the Principal's Conference Room of the Arts Block of MDKG College. The meeting was presided over by the Principal of the college. Dr. Ashwini Machey, coordinator, IQAC welcomed the Coordinators of the seven different criteria of IQAC.

The prime objective of the meeting was to chalk out an action plan for the future activities of the IQAC related to academic and administrative matters. The meeting also discussed in detail the necessary steps to be adopted for the timely submission of the AQAR for the session 2024-25.

As the chairperson of the meeting, Principal Dr. Anup Jyoti Bharali expressed his ideas about the action plan for the next academic session. He advised the Criterion Coordinators to devise an effective mechanism to collect the necessary documents on time.

The criterion coordinators shared their plans and ideas to expedite process of completing the AQAR for the present session. Any confusions regarding the criteria were addressed by Dr. Utpal Sut, the former Coordinator of IQAC and a member of the core committee, who was also present in the meeting to share his valuable insights.

Resolution: The meeting took the resolution to complete the AQAR for the session 2024-25 by 15th June 2025. Principal Dr. Bharali advised the criterion coordinators to inform the esteemed members of the faculty to cooperate by providing the necessary documents.

Vote of Thanks: Dr. Ashwini Machey, Coordinator, IQAC offered the Vote of Thanks and concluded the meeting.

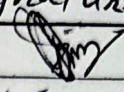

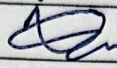
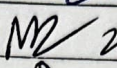
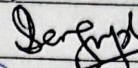
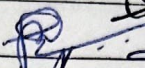
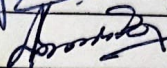

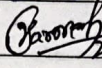
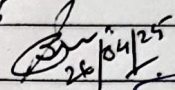
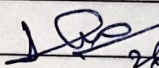
(Dr. Anup Jyoti Bharali)
Principal & Chairperson IQAC
MDKG College, Dibrugarh

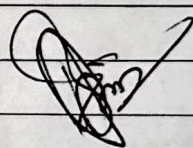
Chairperson
IQAC
MDKG College
Dibrugarh

Meeting with Criterion Coordinators

Date: 26/04/2025

Venue: Principal's Conference Hall

Sl. No	Name	Signature
1	Dr. Anup Jyoti Bharali	
2	Dr. Ashwini Machey	 26/4/25
3	Dr. Utpal Sut	 26/4/2025
4	Ms. Moushumi Bordoloi	 26/4/25
5	Dr. Indrani Sengupta	 26/4/25
6	Dr. Bornali Nath Dowerah	 26/4/25
7	Dr. Shekhar Chakraborty	 26/4/2025
8	Dr. Jogesh Das	 26/4/2025
9	Mr. Dipankar Sarmah	 26/4/25
10	Ms. Shantimala Bharali	 26/04/25
11	Mr. Aniruddha Dutta (Special Invitee)	 26/04/2025



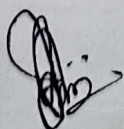
Chairperson
IQAC
MDKG College
Dibrugarh

IQAC meeting with Criterion Coordinators

Agenda

Date: 26th April, 2025

1. Preside the meeting by Chairperson (Dr. Anup Jyoti Bharali)
2. Objectives of the meeting (Dr. Ashwini Machey)
3. Former IQAC Coordinator's views regarding previous AQAR/SSR submission (Dr. Utpal Sut)
4. Criterion wise discussion (Criterion Coordinators)
5. Discussion on Annual Quality Assurance Report (AQAR) preparation (from June 2024 to May 2025)
6. Any other matter
7. Chairperson remarks (Dr. Anup Jyoti Bharali)



Signature of Chairperson

Chairperson
IQAC
MDKG College
Dibrugarh