

মনোহাৰী দেৱী কানৈ
মহিলা মহাবিদ্যালয়
**MANOHARI DEVI KANOI
GIRLS' COLLEGE**



PROSPECTUS 2025-2026

Affiliated to Dibrugarh University

Approved under 2(f) & 12(b) by University Grants Commission (UGC)

NAAC ACCREDITED COLLEGE

Email: mdkgcollege@gmail.com Website: <https://mdkgcollege.edu.in>



মহাবিদ্যালয় সংগীত

জয়তু মনোহাৰী দীপ্যমানা
আজি উছৰৰ মধুলগন
তোমাৰ ই গৰিমা
এই যে মিলনক্ষণ
মহা পয়োভৰা

পূৰ্ব ভাৰতীৰ তুমি স্ব-অধিষ্ঠিতা
বিদ্যামন্দিৰ তুমি জ্যোতি স্বৰূপা
জ্ঞানদায়িনী তুমি সংস্কৃতা বিজিতা
জ্ঞানমালিনী আমি মালিনীছন্দা

তোমাৰ আশিসে আমি নৱঅৰুণা
পোহৰ সাধিনী আমি তুমিয়েই প্ৰেৰণা

জয়তু মনোহাৰী দীপ্যমানা
গীতিকাৰ: ড° গায়ত্ৰীদেৱী গোস্বামী
সুৰ: স্বাক্ষৰ শৰ্মা

Principal's Message



Dear students,

The fraternity of Manohari Devi Kanoi Girls' College welcomes you all to this premier women's institution which has completed sixty years of glorious service to the nation. Students are our progeny and all round development of our progeny is our motto. Our commitment is to provide you with the best of the best possible for your overall development as students as well as good citizens of this nation.

We have been continuously utilizing our time and energy to provide you with suitable infrastructure and amenities for a conducive academic environment. I hope your sincere efforts and aspirations will lead you to your desired goals.

With best wishes,

Dr. Anup Jyoti Bharali

Principal

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GENERAL GUIDELINES

- ❖ Candidates are advised to read the prospectus carefully before filling the application form for admission to the course of studies in MDKG College.
- ❖ All the columns of Admission Form are mandatory.
- ❖ There is no provision of nomination seat by any authority unless otherwise authorized by the college authority.
- ❖ MDKG College reserves the right to make any change / modification in the provisions made in this prospectus and the same shall be duly notified in the college website. The candidates shall not be informed of any such changes individually.
- ❖ No candidate shall be entitled to claim admission as a matter of right.
- ❖ Application for Admission must be filled up ONLINE by clicking on the link of Admission available in the website.

IMPORTANT POINTS

ALL COMMUNICATION WILL BE DONE THROUGH THE REGISTERED MOBILE NO. & E-MAILID. NO OTHER FORM OF COMMUNICATION WILL BE ENTERTAINED.

1. **Before filling up the ONLINE FORM in SAMARTH PORTAL, ensure that the following documents are with you:**
2. One photograph of the candidate in JPEG format
3. Scanned copy of signature of the candidate in JPEG format
4. Scanned copy of MARKSHEET of the last exam passed in JPEG/PDF format
5. Active and valid mobile number of the candidate
6. Active and valid E-MAIL ID of the candidate
7. Credit/Debit Card for payment
8. Caste Certificate if applicable in JPEG/PDF format
9. Fee waiver is applicable for students whose parental income is upto 4 lakhs and no parent is employed in State Government or Central Government or its undertaking.
10. **Ration Card having name of the student seeking admission or Income certificate** of the Guardian if applicable in JPEG/PDF format (for those students seeking free admission) (Validity period not more than one year on the day of admission)
11. Fee waiver is not applicable for students applying for Science Stream as it is a self-financing course.

COMPULSORY

1. Take the printout copy of the admission form after having successfully filled it up and bring the same on the day of admission if selected.
2. It is mandatory to submit self-attested documents along with the admission form on the day of admission if selected.
3. Bring all original documents for verification on the day of admission if selected.
4. If applied and selected in Reservation quota, it is mandatory to submit the relevant documents on the day of admission.
5. Candidates seeking admission under *Free Admission Quota as per State Govt. Circular* must submit a Declaration (**copy available in the college website**) in hard copy at the college on the day of admission if selected. There must be signature of the candidate, her father and her mother on the Declaration Form. **Also, marksheets should not be laminated.**

6. Application for major in one subject does not mean allotment. Major allotment will be done by the HEAD of the concerned department on the day of admission.



BACHELOR'S DEGREE

- Under the National Education Policy, 2020, changes have been made in the previous CBCS system. Accordingly, the college has offered only bachelor's degree courses in Arts and Science. The following is the broad course structure for both Arts and Science under NEP, 2020:

| Sl. No. | Category of the course | Course |
|----------|---|--|
| 1 | Major Discipline | Major discipline (Core) |
| 2 | Minor Discipline: | Minor discipline |
| 3 | Multi- Disciplinary Generic Elective | Multi- Disciplinary Generic Elective in Natural Sciences/ Social Sciences/ Humanities |
| 4 | Ability Enhancement Courses | Language (MIL/Regional Language), Language and Communication Skills (English), Mathematical and Computational Thinking and Analysis |
| 5 | Value Added Course | Health and Wellness, Yoga, Environmental Education/Science, Digital and Technological Solutions/Digital Fluency, Understanding India |
| 6 | Skill Enhancement courses | |

| | | |
|---|---|--|
| 7 | Community engagement (NSS/Adult Education/Student mentoring/NGO/Govt. institutions, etc.) | |
| 8 | Field based learning/project | |
| 9 | Internship | |

***BACHELOR OF ARTS MAJOR PROGRAMME UNDER
NEP, 2020***

Refer to Dibrugarh University Website link for details of syllabus and regulations:

<https://dibru.ac.in/four-year-under-graduate-programmes-fyugp-as-per-nep-2020>

The following subjects can be offered as Core Subjects (C) for Major

| MAJOR (With no of Seats) Select Any One (1) | | | |
|---|------------------------------|----------------------|------------------------|
| Assamese: 80 | Community Science: 50 | Economics: 50 | Education: 50 |
| English: 80 | Geography: 50 | History: 50 | Mathematics: 40 |
| Philosophy: 50 | Political Science: 80 | Sanskrit: 40 | Sociology: 80 |

First semester students have to opt from the following courses:

Ability Enhancement Course (AEC – Language (MIL/Regional Language): Assamese/Bengali/Hindi

Minor: Student can select any one of the following subjects (Students will be selected based on Departmental Capacity)

Assamese/Bengali/Economics/Education/English/Geography/Hindi/History/ Home Science/Mathematics/Philosophy/Political Science/Sanskrit/Sociology

Multi- Disciplinary Generic Elective Course: Student can select any one of the following subjects (Generic Elective must be a subject they haven't studied in HS Level except for English, Assamese, Bengali, Hindi. Students will be selected based on Departmental Capacity):

Physics/ Chemistry/Botany/ Zoology/ Statistics/ Computer Science/
Assamese/ Bengali/ Community Science/
Economics//Education/English/Geography/ Hindi/History/
Philosophy/Political Science/Sanskrit/Sociology

Value Added Course (VAC) – 1: Understanding India } ANY ONE
Value Added Course (VAC) – 2: Health and Wellness }

Skill Enhancement Course (SEC): The College will offer a basket of courses

***BACHELOR OF SCIENCE MAJOR PROGRAMME
UNDER NEP, 2020***

The following subjects can be offered as Core Subjects (C) for Major Physics, Chemistry, Mathematics, Botany, Zoology, Economics (Community Science & Mathematics core is applicable for both Science and Arts)

First semester students have to opt from the following courses:

**Ability Enhancement Course (AEC – Language (MIL/Regional Language):
Assamese/Bengali/Hindi**

Minor: Student can select any one of the following subjects (Students will be selected based on Departmental Capacity)

Physics/Chemistry/Botany/Mathematics/Zoology/Statistics/Computer Science/Economics

Multi- Disciplinary Generic Elective Course: Student can select any one of the following subjects (Generic Elective must be a subject they haven't studied in HS Level except for English, Assamese, Bengali, Hindi. Students will be selected based on Departmental Capacity):

Assamese/ Bengali/ Community Science/ Economics/ Education/
English/ Geography/Hindi/History/Mathematics/Philosophy/
Political Science/ Sanskrit/ Sociology

Value Added Course (VAC) – 1: Understanding India
Value Added Course (VAC) – 2: Health and Wellness } ANY ONE

Skill Enhancement Course (SEC): The College will offer a basket of courses

A degree student may simultaneously take up any Add-on Certificate course (approved by Dibrugarh University) from among the following list:

| Title of the Add-on-Course | Duration | Department |
|---|----------|-----------------------|
| Introduction to Goods & Services Tax | 60 Hours | Economics |
| Certificate Course on Recitation (Bengali & Assamese) | 60 Hours | Bengali |
| Vermicompost Technology | 60 Hours | Botany |
| Basic Software application in Chemistry | 60 Hours | Chemistry |
| Computer Application | 60 Hours | Computer Science |
| Photoshop and Animations | 60 Hours | Computer Science |
| Pedagogy in Teaching and Learning | 60 Hours | Education |
| Certificate Course in Functional English | 60 Hours | English |
| Fundamentals of Rural Development | 60 Hours | Geography |
| Basics of Tourism Management | 60 Hours | History |
| Health and Wellness (T) | 40 Hours | Home Science |
| Health and Wellness (P) | 20 Hours | Home Science |
| Digital and Information Literacy | 60 Hours | MDKG College Library |
| Applied Yoga for Holistic Health | 60 Hours | Philosophy & Sanskrit |
| LATEX for beginners | 60 Hours | Physics |
| Human Rights and Duties | 60 Hours | Political Science |
| Gender and Culture | 60 Hours | Sociology |

INSTRUCTIONS FOR ENROLLMENT IN MAJOR SUBJECTS

1. Registration process has already started on 11th April, 2025.
2. A student seeking admission into the Bachelor of Arts (BA) or Bachelor of Science (B.Sc.) programme is allowed to choose a Major subject in any of the earlier mentioned subjects.
3. A Student may submit duly filled application form into a Major Course clearly mentioning her subjects.
4. Allotment of Major subjects is purely on merit basis.

• VISION, MISSION AND OBJECTIVES

Vision of the College

The vision of the institution is to provide a conducive environment for teaching, learning, innovation and character building in order to facilitate the creation of an enlightened, just and habitable society.

Mission of the College

- To instill in students pedagogic as well as social values
- To foster latent talents thus creating a congenial atmosphere for taking up future challenge
- To mould the students to understand the various roles of life assigned to them and be equal in the execution of these roles with perfection

To sustain the qualitative academic and administrative standard in the college

The qualitative standard of the academic environment will be sustained by encouraging the faculty members to participate in different faculty development programmes, teachers' training programmes, developing and upgrading the art of teaching. The college will organize different training programmes to enhance the pedagogy as and when needed and demanded by the teachers. The administrative standard will be maintained by providing training programmes to non-teaching staffs on college management software, computer skills, and transparent work culture as and when needed.

To provide education without any discrimination

Discrimination under any ground is strictly prohibited as per the provision of Indian Constitution. The college will never bear any such discriminatory behaviour to the students on the grounds of race, culture, language, ethnicity, religion, region or any other areas. Rather it will work for promoting the students of underprivileged groups through UGC remedial coaching entry in service to SC, ST, OBC and Minority Students, setting up equal opportunity cell etc.

To enhance and upgrade research activity among the teachers

For this purpose, the College has constituted a Research Committee which performs functions to promote research activities among the teachers. The college encourages its faculties to participate in national and international seminars, conferences and workshops. The teachers are encouraged to involve in research projects. They are inspired to be the members of subject related organizations. They are asked to organize seminars, conferences, workshops etc. Training programme on preparation and presentation of research proposals, writing of research papers, book/article review etc. are organized on a regular basis.

To initiate skilled based and vocational and professional courses in order to address unemployment

Introduction of vocational and professional courses is the need of the hour. In order to minimize the magnitude of unemployment, the college has the responsibility to introduce some self-financing courses on those areas which help the students to get either employment or to grow as entrepreneurs. NGO management course, Event Management Course, Plastic Designing, Fashion Technology etc. are some of them. The college will make its best efforts in industry institution alliance; write proposals to state government, UGC and other authorities for tie ups and grants.

To facilitate PG Courses

The College will work to introduce PG Course. In this respect, the department of Assamese has already introduced the PG Course from the last academic year *i.e.* 2022-23. The College will do the needful and write to the University and the government to permit the introduction of PG Course in other departments too.

To enhance employment opportunity

The college will work at its utmost level to create employability for the students. For this purpose, the career counselling and placement cell and the equal opportunity cell will be strengthened. College will work to create an industry-institution alliance in order to facilitate campus recruitment system. It will undergo collaboration with different bodies to organize training programmes, career counselling on different competitive examinations, bank examination, SSC examination, UPSC & APSC examination and other such examinations, AI training.



● PROFILE OF MDK GIRLS' COLLEGE

The town of Dibrugarh has a glorious background in the history of women's education in N. E. India. It was in Dibrugarh that the first Girls' High School was established in Assam in the year 1885, which is now known as Dibrugarh

Govt. Girls' Higher Secondary and multi-purpose school. Before the establishment of this school, girls had to go outside Assam to complete High School with the help of scholarships granted by the State Government.

In 1945, with the establishment of the Dibrugarh College (renamed as D. H. S. K. College), higher education was brought within easy reach of the local people and many girl students were enrolled. Gradually, the number of girl students increased manifold so that the idea of a separate college for women was mooted. Soon the idea was translated into action and classes were held in the morning at the Kanoi College premises. Meanwhile, with the collective efforts of many devoted experts having long academic experience in the field of education notably L. P. Dutta and G. C. Sharma, Hanumanbox Kanoi agreed to construct the building in memory of his wife Manohari Devi Kanoi after whom the college has been named. The state education minister helped in the acquisition of government land.

The college started functioning in July 1963 under the principalship of Dr. Jogiraj Basu, noted Oriental scholar. Starting with the total strength of 270, the college now has an enrolment of approximately 1800 students. The increasing demand for seats in the college has made it difficult for the management of the College to accommodate all applicants seeking admission. To cater to the needs of the students, self-financing undergraduate science stream was initiated by the college in the year 2016 in a separate campus at Khalihamari. M.D.K. Girls' College is affiliated to Dibrugarh University and its Higher Secondary Course is recognized by Assam Higher Secondary Education Council, AHSEC.

The main campus of the college is located at Kadamoni and the second campus is located at Khalihamari. As the college campuses are located within the city the college is well connected by roads, railways & airways.

The college has qualified, committed, and devoted faculties prepared to take extra care of students. There are 20 departments teaching different subjects in the college. Apart from their academic duties, teachers are associated with several social, cultural, research and sporting activities enriching the corporate life inside and outside the college. Teachers are engaged in research works like Minor Research Projects sponsored by the UGC while a significant number of teachers have completed their Ph. D. degree from various universities.

Consistent good results, development of multi-purpose potential in the girls throughout the years have proved that MDKG College is an ideal Arts and Science college for women. It takes pride in the fact that it is the first women's college in the district and had done yeoman's service to the cause of women's education in Assam. College takes pride as a good number of students secure positions both in Higher Secondary and undergraduate levels. Besides academics, students excel in the sphere of sports and co-curricular activities, participating and winning at state and national level competitions. The college also has a number of cells and study circles to promote extracurricular activities.

● **NAAC ACCREDITATION**

The college was accredited with grade B++ in 2004 by NAAC. It is significant as it was the second women's college and one of the few colleges of Assam so far to be graded with B++ in the concerned year. The institute had been reaccredited with Grade 'B' (CGPA: 2.9) by NAAC in the year 2011. The College has been accredited for the 3rd cycle and has been awarded Grade B (CGPA: 2.39) in 2018. The college completed its 4th cycle in 2025 and has been awarded Grade B+ (CGPA 2.51).

The Ministry of Human Resource Development (MHRD) Govt. of India has adopted the National Institutional Ranking Framework, which ranks the Best Colleges and Universities in India since 2015. For the year 2018 MHRD has selected MDK GIRLS' COLLEGE as one of the best colleges among the 200 best colleges in India. In this year only 6 colleges of Assam are selected and our college is placed in the Rank between 150 to 200. The college also participated in the year 2019. Dr. Rizia Begum Laskar is working as NIRF Coordinator in the college.

● UNNAT BHARAT ABHIJAN



MDKG College is also one, among 350 Colleges selected by Govt. of India for Unnat Bharat Abhiyan, the programme launched by Ministry of Human Resource Development. The Project deals with all round development of 5 nearby villages adopted by the college.

● AIDS AWARE COLLEGE



The College conducted a series of Institutional Level Activities and Community Level Activities under University Talks Aids (UTA) programme supported by the Ministry of Youth Affairs and Sports, Government of India and on successful completion of the programme it was declared as an AIDS Aware College in the year 2004.

● INFRASTRUCTURE & FACILITIES

1. LIBRARY

The college has a well-stocked computerized library with a wide variety of books, text books, reference materials, magazines, newspapers, maps etc. Various national and international journals are available to meet the needs of the students. Photocopying (Xerox) facility is also made available at a



nominal rate.

Moreover, there are highly dedicated staffs for support. Most importantly, the library can be used throughout the week during college

hours. Computer and internet facilities are also made available. The library is also equipped with Broad Band Internet Services with five computers to provide uninterrupted information technology. The number of collected resources in the library are: Books-36,003; Subscribed Journals, Magazines & Newspaper-24; Maps-10; CD & DVD-39; Back Volume Journal-535; Book Bank- 1247; Computer-09; and Photocopying Machine-1. In addition to these, the library has some distinct collections on the North-East, Women Studies, Gandhian Studies, Performing Arts and MDKG Corner. Moreover, there are two other collections in the memory of late Dr. Vaijyanta Kumar Dutta and late Dr. Swagata Dowerah Bhuyan. The college provides services like Book Circulation, Reservation of Books, Reading facilities for Books, Journals and Newspaper, Overnight and On Site Issue Facility, Reference Services, Reprography Service, Online Public Access Catalogue, Newspaper Clipping Service, Internet Access Facility, Book Bank Facility and Orientation Programme. Library has automated its various services using the software SOUL 2.0 received from INFLIBNET. Cataloguing and circulation

services are fully automated. OPAC facility is available to search the library's holding. The system of Bar Coding of books is also available. All the computers are interlinked with Wi Fi connectivity. The college has a separate library for Science students located in the 2nd campus of the college. Library has established a digital library (Institutional Repository) using DSPACE digital Library Software.



2. CLASS ROOMS

Full attention has been given to create a healthy environment for study by having spacious, clean, and airy classrooms. In addition, some of the classrooms are equipped with LCD power point projectors.



3. SMART CLASS ROOM

The college has recently installed three smart classrooms (two in new building) to cater to the growing needs of teaching & learning pedagogy. Proper attention has been paid to use the ICT in the teaching process. The rooms are equipped with Computers, PowerPoint Projector, digital board, lectern, and seating facilities.



4. GIRLS' COMMON ROOM

A common room for girls has been provided in each of the campuses for relaxation and recreation of students during off periods. Various indoor games like carom, Ludo, Table Tennis etc. are also provided.

5. LABS

The college has well equipped laboratories in the departments of Geography, Home Science, and Education. The college has one language lab and one computer lab in the 1st campus and one ICT lab in the 2nd campus. In the Science block, modern laboratories for Botany, Chemistry, Computer Science, Physics and Zoology have been set up. The college campus is connected with Wi Fi services.



6. HOSTEL

The College has two hostels at present for the students. One is at Graham Bazar and another one is attached to the 2nd campus of the college. For admission to the hostel, a candidate should apply formally in the prescribed form made available with the prospectus. Seat allotment is made strictly on the basis of merit and availability of seats. Statutory reservation is also applicable in case of allotment of hostel seats. Hostel is governed by the hostel rules. Every possible care is taken to maintain discipline and punctuality and check irregularities and unbecoming affairs in the hostel. Violating of hostel rules in any manner shall be liable to punishment which may even lead to expulsion from hostel and college as well. Banani Das is the hostel superintendent.

7. AUDITORIUM & CONFERENCE ROOM

The college has a modern and spacious auditorium with multimedia facility for all kinds of cultural and academic functions. Sound proofing, installation of ceiling fan, LCD Power point projector, adjuster fan etc. facilities are available in the auditorium hall. At the 2nd campus, the college has an ultra-modern conference room with all types of facilities.



8. GYMNASIUM

The college has a modern gymnasium for the use of students and faculty members/staff furnished with modern fitness equipment. It helps the students to maintain their physical fitness.



9. UGC NETWORKING RESOURCE CENTRE

The College has established this centre with a financial grant from the U.G.C. to provide continuous Internet Surfing facility to the teachers and students at a nominal rate.

10. COLLEGE CANTEEN

The College has two well equipped canteens for students, teachers, and other employees where healthy and non-spicy food is provided. It is a pleasant hangout for interaction among all the members of the college.



11. EXCURSION & FIELD STUDY TOUR

Field Study Tours are organized by some departments as part of their curriculum. Apart from this, many departments have also organized department level picnics and visits. The students of the college also go for excursions to different places of the country regularly.

12. ORIENTATION OF NEW STUDENTS

Orientation programme is organized for Degree freshers at the beginning of the academic session in which the students are made familiar with the different aspects of the college like college layout, rules and regulations, plans and programmes, co-curricular activities etc. The students' union also is given an orientation by the faculty members and administrative authority to carry out their work in a disciplined manner. Moreover, similar kind of orientation is given to the new comers at library where they are made familiar with the library rules, book circulation, regulations, library facilities, resources and services etc.

13. WALL MAGAZINE AND COLLEGE MAGAZINE

Most of the departments publish wall magazines to offer opportunities for the development of the creative talent of the students. A college magazine is also released annually edited by the college magazine secretary and guided by the members of the magazine committee. This magazine basically emphasizes on literary flair & designing graphics of students in Assamese, Bengali, Hindi, and English languages. Gender Sensitization & Sexual Harassment Complaint Cell also publishes a wall magazine titled Uddipana annually.

14. SPORTS FACILITIES

Some indoor game facilities like Table Tennis, Badminton etc. are provided. Sometimes coaching by a recognized coach is arranged. Students excelling in

Inter-college tournaments and other sporting events are felicitated in the last day of the week-long cultural bonanza held in the college.

15. PHOTOCOPYING FACILITY

For the greater interests of the students and teachers and other staff of the institute, photocopying facility is made available in the central library of the college at a nominal rate. This facility is also offered to the external visitors of the library.

16. ELECTRICITY AND POWER BACKUP

The electricity connection is available at the college campus. Recently the institute has installed one 100 KW transformer at its first campus and another 200 KW transformer in the 2nd campus. For the non-disruption of 24 hours electricity supply at campus, the college has also installed three generators.

17. WATER SUPPLY

Twenty-four hours of safe drinking water supply is made available in the college premises by installing water coolers, KENT PERK Mineral RO Water Purifiers and Aqua guards.

18. PUBLICATION

Department of Sanskrit, of the college publishes a peer reviewed annual journal titled, Pracya (ISSN 2278-1064). The journal was listed in erstwhile UGC Care list. A few departments also publish journals on their subject periodically.

19. CASHLESS TRANSACTION (CT)

As Government of India is taking utmost care for less cash transactions with an aim to bring transparency in financial activities, MDKG College is also stepping forward to embrace this initiative. For this purpose, swipe machines have been installed and all cash windows have been closed. All kinds of fees have been paid either through point of sale (swipe machine) or net banking or students can log on to the college website for any kind of payment.



20. VIRTUAL COMMUNICATION (VC)

MDKG College gives preference to virtual communication than conventional modes. Any kind of communication with the students has been made through SMS, teachers and non-teaching staffs are communicated either through SMS or through e-mail. For this purpose, a database has been prepared and maintained. Therefore, it is very strongly recommended that while filling up the ONLINE admission form, utmost care should be given for entering correct mobile number and valid & active email ID. Any kind of change in mobile number or email id should be communicated to the office immediately for updating the database. All candidates are advised not to upload other's email id and mobile number but rather they should open an email account on any one of the virtual platforms.



21. ONLINE ADMISSION

Like the preceding academic years, MDKG College goes with a fully automated online admission procedure this year. Interested candidates can log on the college website (<https://www.mdkgcollege.edu.in/>), read the prospectus very carefully and then fill up the ONLINE admission form in **SAMARTH PORTAL** with accurate data and information and then upload the prescribed documents either in PDF or JPEG format. Date of admission will be notified on the college website in the NOTICE panel.



22. FEED BACK

The college is always working for quality enhancement and improvement. For this purpose, the IQAC regularly collects feedback from students and guardians. To work more excellently in this regard, the IQAC has initiated to collect feedback from the teachers, non-teaching staffs and alumni. Feedback from the teaching and non-teaching staffs is collected manually while alumni can submit their feedback either through email or manually. The email id is iqacmdkg@gmail.com.



23. COUNSELING TO THE SLOW LEARNERS (CSL)

Continuous and comprehensive evaluation is an integral part of the semester system. Although the teachers of this institute dedicatedly take utmost care for the students but yet the institute has identified some cases of slow learning.



24. MENTORING PROCESS

The College has started a process of Mentoring for students. Students of each semester are divided into groups and assigned to a particular teacher who acts as a Mentor for the students.



Students are the real assets of any educational institution. MDKG College is always trying its best for the overall development of the students. For this purpose, the institute in general and different cell and committees in particular has organized multi-dimensional programmes, events and sessions. Apart from these, the college is presently offering support to the students in different ways.

1. STUDENTS' UNION

Every year a students' union is formed as per their constitution to promote welfare of the students and to look after the matters related to the interest of the student community. The Students' Union is an organization recognized by the college authority. The office bearers of the union are elected annually by students. The seven day annual sports and cultural bonanza (college week) is held under the auspices of the students union. However, secretaries and the union body will function under the guidance of the teachers and the college authority.

2. STUDENTS' AID FUND

The college has a Students' Aid Fund to provide financial assistance to the needy students in some special cases. A committee, after making due investigation, confirms the genuineness of the applicant and make necessary arrangement for release of a certain amount depending on the availability of funds. The students

securing positions in Council and University examinations are also felicitated with books etc. annually with the help of this fund.

5. BEST GRADUATE AWARD

Every year the Best Graduate of the college is judged on the basis of the performance in the BA & B.Sc. Final Examination and is awarded by the College authority.

6. BEST ATHLETE CASH AWARD

In order to promote sports in general and athletics in particular, the Alumni Association of MDKG College confers every year the *MDKG College Alumni Association Best Athlete Cash Award* to the Best Athlete selected in the Annual College Week.

7. ANUPAMA MAJUMDER MEMORIAL AWARD IN LOKAGEET AND PHANIDHAR MAJUMDER MEMORIAL AWARD IN BORGEET

These awards are sponsored by Dr. Rupali Majumder (member of Alumni Association, MDKG College) consisting of ₹3000/- Cash Award each and a certificate to the winner in Borgeet and Lokageet Competition in the College Week, under the aegis of MDKG College Alumni Association. These awards are conferred in the memory of her parents late Phanidhar Majumder and Late Anupama Majumder.

8. DR. J.N. BARUAH MEMORIAL ENDOWMENT AWARD

The family members of Late Dr. J.N. Baruah, a renowned scientist and the former Director of Regional Research Laboratory (presently North East Institute of Science and Technology), Jorhat, have sponsored the Best Science Graduate Award of M. D. K. Girls' College with a cash prize of ₹

5000/- (Rupees Five Thousand only) and a Certificate of Appreciation. Last year, it was awarded to Sagarika Chakraborty.

9. KASTURI DASTIDAR MEMORIAL AWARD

The family members of Late Kasturi Dastidar, an alumna of M.D.K.G. College, have sponsored memorial prize money and certificate for the student securing highest marks in Economics in graduation. Last year, it was awarded to Priyadarshini Dadhara.

10. D.K. SARKAR MEMORIAL AWARD

Polly Sarkar, founder teacher of the Department of Zoology, M.D.K.G. College and currently serving as Assistant Professor in the Department of Zoology, D.H.S.K. College has sponsored the D.K. Sarkar Memorial Award to be awarded to the topper in B.Sc. Zoology department of M. D. K. Girls' College with a cash prize of ₹ 5000/- (Rupees Five Thousand only).

11. SPORTS AWARD

In the memory of Late Sitaram Kurmi, a former employee of MDKG College, his son Jag Narayan Prasad has given a Sports Award to the Winner and Runners Up of the Badminton Games held during the Annual College Week with Cash Prize and a Certificate of Appreciation.

12. SCHOLARSHIP

A good number of scholarships are awarded by the Government to students belonging to OBC/MOBC/ST/SC/ Ex-tea garden labourer, minority communities. Besides, National merit and State merit scholarships are also awarded to meritorious students. They have to apply for it and the college does the formalities. The college also awards meritorious students who secure positions in the Degree Examination. Ishan Uday Scholarship is being awarded by the UGC to meritorious student with ₹ 5,400/- month.

● CELLS & COMMITTEES

1. INTERNAL QUALITY ASSURANCE CELL IQAC

As mentioned by the UGC in its XII plan guidelines, maintaining the momentum of quality consciousness is crucial in colleges. IQAC, in fact, is conceived as a mechanism to build and ensure a culture of quality at the institutional level. The IQAC is meant for planning, guiding, and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges. The college has also established an Internal Quality Assurance Cell and Dr. Ashwini Machey is the co-ordinator of this cell.

2. RASHTRIYA UCHCHATAR SHIKSHA ABHIYAN (RUSA)

Rashtriya Uchchatar Shiksha Abhiyan is a Centrally Sponsored Scheme (CSS) which was launched in 2013. It aims to provide strategic funding to the eligible state higher educational institutions. MDKG College was one of the colleges of the state selected in 1st phase by the State Government for providing financial assistance for renovation and up-gradation of infrastructure. The institute has constituted the RUSA unit and Mr. Suresh Bhattacharyya is presently working as Institutional Coordinator of RUSA.

3. TRAINING AND PLACEMENT/INTERNSHIP

Career means a lot to the students of higher educational institutions. The college has opened the Career Counselling Cell to provide with a starting point and take the students step by step through the process of choosing of career and plan of action. Students are advised to keep contact with Dr. Mitali Sonowal, Coordinator, CCC for any information and assistance.

The Career Counselling Cell of the college is rendering the training and consultancy programme on some of the job prospects areas in self-sustainable mode. Initially, competitive examinations and Banking sectors

are included. It is worth mentioning that the first batch of AoC has been very successfully completed.

The college has also a Psychological Committee to support the students in maintain of their mental health and well-being.

4. NATIONAL CADET CORPS (NCC)

Students can opt for NCC during their course of study at the college. NCC training makes them disciplined and devoted citizens. The organization works towards nation building, national integration, developing self-confidence, and standardizing human qualities of a cadet. By joining NCC, one can appear in 'B' & 'C' certificate examination. Since the year of its inception, the NCC unit of the college has been displayed praise-worthy and exemplary achievements by actively participating in different programmes like Republic Day Parade in New Delhi and other events of sports. Anwesha Saikia is the CTO of the NCC unit of college.



5. NATIONAL SERVICE SCHEME (NSS)

NSS is an organization that helps the students to develop their personalities and to broaden their outlook through mass contact and community service. The NSS wing of this college was opened in 1996 and it has been actively functioning and participating in various health camps and representing Dibrugarh University in the month-long Republic Day Parade camp held in New Delhi. It has also taken part in a number of National Integration Camps in different places of India. Students are expected to render service to their society by becoming a volunteer of this organization. Interested students may contact Dr. Mitali Sonowal, Programme Officer of NSS.



6. LITERARY SOCIETIES & CIRCLES

(i) English Literary Society under the auspices of the English department organizes play-reading sessions, poetry and short-story writing competition, elocutions, debates, talks etc. (ii) Assamese Literary Society under the department of Assamese organizes similar programmes mentioned above. Educational tour to interior places around the town to interact with various ethnic groups and also to study their culture is also within its programme.

7. LITERARY AND DEBATING SOCIETY: The College has literary and debating society to develop and enhance the speaking and communicative abilities of the students. The society provides opportunities for students to practice and polish their communication skill. The society also is also making effort to sharpen the debating skills of the students. Dr. Rizia Begum Laskar is the coordinator of this society.

8. ALUMNI ASSOCIATION (AA)

The Alumni Association keeps contact with past students to build up a network among the present and ex-students. It organizes various exhibitions and cultural programmes among past pupils. The Association works with an aim to contribute to the development of the college and also to provide a platform for interacting with the past and present students. A student passing B.A. examination has to enrol her name in the association and thus becomes a life member of the association. For registration a link has been made available in the college website (<http://www.mdkgcollege.edu.in/alumni.aspx>). The Association is registered under the societies Registration Act-XXI of 1860 (Reg No. RS/DIB/255/G/12 of 2022-2023).

9. CELL FOR WOMEN STUDIES AND DEVELOPMENT (CWSD)

To know the position of women all over the world and understand their problems is the aim of this centre. There is a selected committee and the members keep contact with the other organizations and bodies which is governed as per the rules of U.G.C. Shrutimala Bharali and Puspa Gaonkhowa are in charge as joint coordinators of the cell.

10. RESEARCH COMMITTEE

As per UGC guidelines, a Research Committee has been constituted in the institute with the aims of conducting basic research in the field of social sciences and humanities, publishing books, conference proceedings, research reports and other scholarly works duly sanctioned by the RC, initiating and encouraging the scholars, academicians, faculty members or any others, permitted by the RC for scientific research or basic research and organizing seminars, conferences, symposiums, talks etc.



Dr. Bornali Nath Dowerah is the coordinator of research committee of MDKG College.

11. GENDER SENSITIZATION & SEXUAL HARASSMENT OF WOMEN AT WORKPLACE (PREVENTION, PROHIBITION AND REDRESSAL) ACT 2013 CELL

As per UGC guidelines and government instructions, Gender Sensitization & Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013 Cell has been formed in the institute with an aim to create awareness against gender discrimination and work towards gender equality and justice. Dipanwita Bora is the co-ordinator of this cell.



12. ANTI RAGGING COMMITTEE & SQUAD (ARCS)

Ragging is strictly prohibited within the college campus. To ensure a ragging free campus, a monitoring committee has been constituted by the college. Dr. Anita Sharma is the Co-ordinator of this squad.

Ragging is a CRIME



13. GRIEVANCE REDRESSAL CELL:

Grievance Redressal cell is formed in the college to address and solve the grievances of the students regarding regularity of classes, library facilities, internet facilities, accommodation of hostel, canteen facilities and any other related issues. The members of this cell also pay heed to the tranquility of academic environment through online class during COVID-19 pandemic. Anwesha Saikia is the co-ordinator of this cell.

14. EQUAL OPPORTUNITY CELL

As per UGC guidelines, a cell namely Equal Opportunity Cell has been constituted by the college with an aim to provide all kinds of assistance to the students belonging to these communities. Presently, Manisha Rudra Tariang, Associate Professor of Department of English is the coordinator of this cell.

15. HEALTH AND HYGIENE

As per the guidelines of Dibrugarh University, a Health and Sanitation Club has been constituted with the aim to create mass awareness on cleanliness, health and sanitation. As a consequence of the activities and programmes initiated by this club, Dibrugarh District Administration had declared a Gaon Panchayat namely Phukanarkhat as Open Defecation Free (ODF) GP in the district in the month of March, 2017. Presently, Dr. Ashwini Machey is the College Nodal Officer of this club.

16. ACTA MDKG COLLEGE TEACHERS' UNIT

Assam College Teachers' Association is an academic and intellectual organization of the state established in the year 1949. As per the spirit of the constitution of ACTA, MDKG College also formed its unit called MDKG College Teachers' Unit, ACTA which is affiliated to its parent body.

17. LIBRARY ADVISORY COMMITTEE (LAC)

The college has two libraries, one at its old campus and another at new campus. To run the library smoothly and also to oversee all the aspects of the library, a Library Advisory Committee has been constituted. The librarian Jadavjyoti Saikia is the secretary of LAC.

18. BOOK CLUB (BC)

Book Club was established under the initiative of the college librarian Jadavjyoti Saikia with an aim to create awareness on book reading among students and teaching communities of the college. The Club initiated a number of steps for achieving its goal by organizing analytical reviews of books, discussion on a specific book etc.

19. PARENT-TEACHER ASSOCIATION (PTA)



Parent-Teacher Association was established in the year 2014 with the objectives to create a linkage between Teacher, Parents and Students to work for physical and mental development of the student with the support of all others stakeholders. Sangita Gogoi is existing coordinator of PTA.

20. CELL FOR INTELLECTUAL PROPERTY RIGHTS (IPR): A cell for Intellectual Property Right (IPR) has been formed in MDKG College to look after the activities related to the intellectual property of the college and

also to create awareness among faculty and students of the college. Dr. Shreemoyee Bordoloi is the co-ordinator of the cell.

21. SPORTS ACTIVITIES COMMITTEE: This committee is formed to look after the sports activities of the students. Dr. Shekhar Chakraborty is the co-ordinator of this committee.

22. ECO CLUB: ECO club was started to make students aware about our environment and its preservation. Dr. Mitali Sonowal is working as the coordinator of this club.

23. INTERNAL COMPLAINT COMMITTEE (ICC): The institution adheres to the UGC directive of deterring Sexual Harassment and for this purpose there is a Internal Complaint Committee (ICC) in the college to prevent discrimination and Sexual Harassment against girls by promoting gender amity among students and employees. Dr. Moutusi Bagchi is the presiding officer of the committee.

● NEW INITIATIVES

MDKG College is continuously working towards the up gradation and development of its academic environment, infrastructure, teaching-learning pedagogy, communication system and overall composite mechanism. This year the following initiatives are undertaken for greater benefit of the institute.

1. COLLABORATION:

- The College has signed a MoU with Akam Foundation in 2024 to provide gender counselling to students and also to collaborate with the children's library established in the adopted village.
- The College has signed a MoU with Computer Koushik Foundational Centre of Dibrugarh in 2022. The CEC is providing career

counselling to the college students in the college premises from 2022 onwards in a cost-effective manner.

- The College has signed a MoU with Gratia Technology Private Limited, Guwahati in November, 2022 to provide IT support.
- A MoU was signed with District Industries & Commerce Centre, Dibrugarh in April, 2023 to provide students with entrepreneurship and business ideas.
- The Computer Science department has a MoU with Tinsukia College and Bengali department with DCB Girls' College for faculty exchange programme. The College also has a MoU with Gargaon College.

2. Adopted Village Project:

College has adopted Nagakhelia Gaon on December, 2020 for socio-economic development support to the village. Dr. Chandan Jyoti Chutia and Dr. Jogesh Das has been working as the Chief Co-ordinator of this Project. Various programmes have been undertaken by Research, Innovations and Extension Cell, NSS, Women's Cell, PTA for development of the village including establishing a children's library in the village.

3. Sanchay aru Rindan Samabai Samiti Limited:

A welfare society under the name and style of "Manohari Devi Kanoi Girls' College Sanchay aru Rindan Samabai Samiti Limited" has been constituted in February, 2021 for welfare of the teaching and office-staff members of the College. Dr. Shekhar Chakraborty and Dr. Shekhar Purkayastha have been working as the secretary and the president of the Samabai Samiti Limited respectively.

4. Museum:

A museum has been set up attached to the library on 5th July, 2021 on the day of 59th Foundation Day of the College to show case the collection of original materials associated with the college and some cultural resources.

5. Vermicompost Project:

College's Vermicompost project has been set up in July, 2021 in the science block under the guidance of the department of Botany.

6. Library Activity

Library has made an introductory video on new arrival of books in November, 2022 for publicity.

7. Students' Club

Since the last academic year student's club with three main activities – literary, cultural, and sports – is being introduced. Students have to compulsorily choose one club.

● ADMISSION PROCEDURE

Admission to college is strictly on merit. There is provision for reservation of seats for students belonging to Reserved Categories as per Govt. rules on submission of certificates from competent authority. A few seats allotted on special consideration to students with outstanding performances in the field of sports, culture, NSS and NCC. Seats have also been reserved for the disabled. A list of the provisionally selected candidates will be prepared by the admission committee after thorough scrutiny of the forms and documents. A copy of the provisionally selected list will be displayed on the notice board. On the date of admission, the candidates will have to appear before the interview committee. They will have to produce all original documents before the committee. Soon after the selection prescribed payment will have to be made by Debit/Credit Card/Net Banking. In case any seat remains vacant owing to cancellation or forfeiture of seat of a



selected candidate, the same will be filled up from the candidates in the waiting list. However, seat for candidates from waiting list is not guaranteed.

Reservation of Seats

1. Statutory Reservation

- (a) Schedule Caste 7% (b) Scheduled Tribes (Plains) 10% (c) Scheduled Tribes (Hills) 5% (d) OBC & MOBC 15%

2. Other Reservation

- (a) Physically Challenged 1%

- (b) Extra Curricular activities

i) NCC 1%

ii) NSS 1%

iii) Sports 3 Seats

iv) Art & Culture 2 Seats

v) Literacy 2 Seats

vi) Transgender 2 Seats

CANCELLATION OF SEATS

- (i) A Candidate shall forfeit her seat if admission is not taken on the specific date.
- (ii) A Candidate can cancel her seat through the SAMARTH portal but proper intimation to the college authorities is necessary.
- (iii) A student shall also forfeit the seat if she fails to attend classes without valid ground and permission of the authority for consecutive 15 days from the commencement of the classes.
- (iv) The name of the students shall also be struck of the rolls if she is admitted to an equivalent course under any other college/institution affiliated to Dibrugarh University during the academic session in which she is admitted to.

●GENERAL RULES& INTERNAL EXAMINATION

Attendance: A student needs to attend minimum 80% of classes during an academic session failing to do so she may be penalized and not to be considered to sit at the examination.

College Uniform: Student shall have to wear White Churidar with Orange Dupatta as College uniform. They can also wear white Saree or Mekhla Chadar with Orange Border. However informal dress is permitted to wear during college festivals.

Identity Card and Badge: Identity Card and Badge are to be collected from the Office at the time of admission. The students must carry identity card duly signed by the Principal and College Badge while coming to the college. They must produce I-Cards as and when required.

Rules for maintaining discipline in campus: Every possible care is taken to maintain discipline in the college. A student admitted to this college must abide by the rules and regulations laid down by the college authority. Violation of rules, irregular attendance, showing discourtesy to teacher, in any form, adopting unfair means in examinations will be treated as serious offence. Activities such as initiation of ragging which lower human dignity, use of vulgar language or resorting to violence in any form is strictly prohibited. Students found guilty of such activities will be suspended or expelled from college. Use of Mobile Phone inside the College Campus is strictly prohibited and the College Authority will not entertain any complain regarding loss of Mobiles or other valuables. Organizations recognized by the College authority can avail the facilities of the college premises. All notices desired to be pasted or circulated will have to be countersigned by the Principal. A Disciplinary-Committee comprising of teachers looks after the maintenance of discipline in the Campus.

INTERNAL EXAMINATION

The college holds terminal and Test examinations. The department also hold regular weekly/fortnightly/monthly test. University Examinations are conducted as per provisions of Examination ordinance and the schedule announced by the Dibrugarh University.

Internal Assessment: For the Regular Students, there shall be Internal Assessment in each theory paper of more than 60 marks which shall be conducted as per guidelines of Dibrugarh University. Marks secured by the candidate in Internal Assessment of a paper shall be added to the marks

secured in that paper of the Final University Examination. The marks allotted for Internal Assessment in each theory paper shall be based on the following.

- i) Attendance
- ii) Sessional Examination conducted by the College
- iii) Group Discussion/Seminar etc.

● DEPARTMENTS AND TEACHERS

Principal : Dr. Anup Jyoti Bharali, M.Sc. Ph.D.

Vice Principal : Dr. Manashi Sharma, M.A., Ph.D.
: Purnima Chutia, M.Sc.

| Sl. No. | Teachers' Name | Department |
|---------|---|--------------------------|
| 1. | Mr. Aniruddha Dutta, M.A, PGDMCJ (HoD) | Assamese |
| 2. | Dr. Bolin Handique, M.A., NET, M.Phil, Ph.D | |
| 3. | Dr. Punya Prova Baruah, M.A., NET, B.ED. Ph.D | |
| 4. | Ms. Monikha Konwar, M.A, NET-JRF | |
| 5. | Dr. Chandan Jyoti Chutia, M.A., M.Phil, Ph.D | |
| 6. | Ms. Farnaj Yasmin Rahman, M.A., NET | |
| 7. | Ms. Pahari Dihingia, M.A., NET | |
| 1. | Dr. Shekhar Purkayastha M.A., Ph.D (HoD) | Bengali |
| 2. | Dr. Shekhar Chakraborty, M.A. (Double), Ph.D | |
| 1. | Dr. Purnima Saikia Hazarika, M.Sc., Ph.D | Botany |
| 2. | Dr. Sukanya Chaliha, M.Sc., Ph.D (HoD) | |
| 3. | Ms. Bhagyalakhi Baruah, M.Sc. | |
| 4. | Ms. Jafreen Froza, M.Sc. | |
| 1. | Dr. Sreemoyee Bordoloi, M.Sc., Ph.D (HoD) | Chemistry |
| 2. | Mrs. Nishigandha Gogoi, M.Sc. | |
| 3. | Mr. Jitupon Gogoi, M.Sc. | |
| 4. | Ms. Poly Borgohain, M.Sc. | |
| 5. | Ms. Nikita Ghosh, M.Sc. | |
| 1. | Dr. Sangeeta Saikia, M.Sc. Ph.D | Community Science |
| 2. | Dr. Mandira Barthakur Saikia, M.Sc. Ph.D, (HoD) | |
| 3. | Dr. Gitanjali Boruah, M.Sc., NET, Ph.D | |

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| 4. | Mrs. Neetimoni Sonowal, M.A. | Computer Science |
| 5. | Ms. Manisha Jaiswal, M.A. | |
| 1. | Mrs. Rimpi Sarma, M.C.A. (HoD) | |
| 2. | Dr. Niyaz Ali Shah, Ph.D. | |
| 1. | Dr. Utpal Sut, M.A., NET, Ph.D, MBA (HoD) | Economics |
| 2. | Dr. Ashwini Machey, M.A., M.Phil, Ph.D. | |
| 3. | Ms. Anwesha Saikia, M.A., NET, SLET | |
| 4. | Ms. Ankita Dutta, M.A. | |
| 1. | Dr. Indrani Sengupta, M.A., SLET, Ph.D | Education |
| 2. | Dr. Malina Basumatary, M.A., NET, Ph.D | |
| 3. | Dr. Abilupta Padmanathan Gohain, M.A., SLET, Ph.D (HoD) | |
| 4. | Dr. Mitali Sonowal, M.A., NET, SLET, M.Phil, Ph.D | |
| 1. | Mrs. Manisha Rudra Tariang, M.A., M.Phil. | English |
| 2. | Mrs. Banani Das, M.A., M.Phil | |
| 3. | Dr. Rizia Begum Laskar, M.A., SLET, Ph.D (HoD) | |
| 4. | Ms. Shrutimala Bharali, M.A., M.Phil | |
| 5. | Dr. Bornali Nath Dowerah, M.A., NET, M.Phil, Ph.D | |
| 1. | Dr. Moutusi Bagchi, M.A., Ph.D (HoD) | Geography |
| 2. | Mrs. Dipanwita Bora, M.A., M.Phil | |
| 3. | Ms. Sangeeta Gogoi, M.A., NET, SLET | |
| 4. | Mrs. Deepa Pradhan, M.A., NET | |
| 5. | Ms. Progya Bhattacharjee, M.A. | |
| 1. | Dr. Adity Saikia, M.A., Ph.D (HoD) | Hindi |
| 2. | Ms. Noorafsha Begum, M.A. | |
| 1. | Mrs. Babita Borah, M.A., M.Phil (HoD) | History |
| 2. | Mr. Suresh Bhattacharyya, M.A., M.Phil | |
| 3. | Ms. Nimikha Gogoi, M.A. | |

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| 4. | Ms. Sinsina Taye, M.A. | Mathematics |
| 1. | Mrs. Purnima Chutia, M.Sc., M.Phil | |
| 2. | Dr. Juli Konwar, M.Sc., Ph.D (HoD) | |
| 3. | Dr. Dimpee Baruah, M.Sc., Ph. D. | |
| 1. | Dr. Rupali Majumder, M.A., M.Phil, Ph.D (HoD) | Philosophy |
| 2. | Ms. Zareen Roushan Haque, M.A., | |
| 3. | Ms. Nilufar Rahman, M.A., | |
| 1. | Mr. Nayan Jyoti Sarmah, M.Sc., SLET. (HoD) | Physics |
| 2. | Mrs. Purnima Gogoi, M.Sc. | |
| 3. | Ms. Rimli Das, M.Sc. | |
| 4. | Mr. Subhrajyoti Baruah, M.Sc. | |
| 1. | Mrs. Rupjyoti Das, M.A., (HoD) | Political Science |
| 2. | Dr. Anita Sharma, M.A., NET, SLET, Ph.D | |
| 3. | Dr. Jogesh Das, M.A., NET, Ph.D | |
| 4. | Ms. Uzma Anam Rahman, M.A. | |
| 1. | Dr. Manashi Sharma, M.A., Ph.D. (HoD) | Sanskrit |
| 2. | Mrs. Puspa Gankhowa, M.A., SLET. | |
| 3. | Ms. Shikhajyoti Borthakur, M.A. | |
| 1. | Mrs. Moushumi Bordoloi, M.A., M.Phil | Sociology |
| 2. | Mr. Dipankar Sarmah, M.A., SLET, M.Phil (HoD) | |
| 3. | Mrs. Jyotimoni Gogoi, M.A., M.Phil. | |
| 4. | Mrs. Monika Gogoi, M.A., NET | |
| 1. | Ms. Kalpashree Sharma M.Sc. | Statistics |
| 1. | Ms. Kabyashree Dutta, M.Sc. (HoD) | Zoology |
| 2. | Dr. Dulumoni Tamuly, M.Sc. Ph.D. | |
| 3. | Ms. Nasita Rahman, M.Sc. | |
| 4. | Ms. Mithu Rani Das | |

● NON-TEACHING STAFF**Library Staff**

1. Mr. Jadav Jyoti Saikia, Librarian, MLISc., M.Phil
2. Mr. Hiranya Das, Library Assistant
3. Ms. Pallavi Das, Library Assistant
4. Mrs. Junmoni Gogoi, Library Assistant
5. Ms. Pubali Barman, Library Assistant
6. Mr. Pallab Dihingia, Library Assistant
7. Mr. Sanjeeb Dutta, Grade IV
8. Mr. Sarat Borah, Grade IV

Office Staff

1. Mr. Tulsi Dutta, Senior Assistant
2. Mrs. Jonali Baruah, Senior Assistant
3. Mr. Surojit Bhattacharjee, Junior Assistant
4. Mr. Pranjit Gayan, Junior Assistant
5. Mrs. Krishna Gogoi, Junior Assistant
6. Mr. Bidyut Baruah, Junior Assistant
7. Mr. Uday Yadav, Junior Assistant
8. Mrs. Monika Sonowal, Junior Assistant
9. Ms. Shreyoshi Rudra, Junior Assistant
10. Mr. Jag Narayan Prasad, Grade IV
11. Mr. Sudhir Dey, Grade IV
12. Mrs. Runu Singh, Bearer, Home Science
13. Mr. Panchapallav Dutta, Grade IV

14. Mr. Boby Das, Grade IV
15. Mr. Deepak Konwar, Bearer, Education Dept.
16. Mr. Dulal Gogoi, Bearer, Geography Dept.
17. Mrs. Momi Bhattacharjee, Grade IV
18. Mr. Dipak Shah, Grade IV
19. Mr. Nabajyoti Bordoloi, Grade IV
20. Mrs. Puja Sharma, Grade IV
21. Mrs. Sanju Thakur, Grade IV
22. Mrs. Rumi Basfor, Grade IV
23. Mrs. Parbati Basfor, Grade IV
24. Mr. Arun Basfor, Grade IV
25. Mr. Bijoy Tanti, Grade IV

1. RESULT OF THE LAST ACADEMIC SESSION

SUMMARY OF BA & B.Sc. FINAL YEAR EXAMINATION 2024

| No. of Student Appeared | No. of Student Passed | % of Passed | 1 st CLASS/ 1 ST DIVISION | 2 ND CLASS/2 ND DIVISION | SIMPLE PASS |
|-------------------------|-----------------------|--------------|--|--|-----------------------------|
| BA | | | | | |
| 441 | 372 | 84.35 | 263 | 69 | 40 |
| B.Sc. | | | | | |
| 43 | 31 | 72.09 | 20 | | 11 |
| Subject | | | | | 1st Class |

| | |
|--------------------------|-----------|
| Assamese | 14 |
| English | 44 |
| Economics | 33 |
| Education | 31 |
| Geography | 26 |
| History | 11 |
| Home Science | 13 |
| Philosophy | 11 |
| Political Science | 47 |
| Sociology | 33 |
| Sanskrit | 0 |
| Botany | 2 |
| Chemistry | 4 |
| Mathematics | 0 |
| Physics | 0 |
| Zoology | 14 |

FEE STRUCTURE

Prescribed admission fees, as per the uniform fee structure approved by the Government of Assam,

ABSTRACT OF ADMISSION FEES

| Sl. No. | CLASS | Amount |
|----------------|--|-------------------------|
| A | BA 1 st Semester Honours Course (FYUGP) | Rs. 7180/- |
| B | BA 3 rd Semester Honours Course (FYUGP) | Rs. 6,750/- |
| C | BA 5 th Semester Honours Course (FYUGP) | Rs. 6,750/- |
| D | BPL Category Fees for BA 1 st /3 rd /5 th Sem | Nil |
| E | B.Sc. 1 st Semester Admission Fees (FYUGP) | Rs. 10,000/- |
| | B.Sc. 3 rd Semester Admission Fees (FYUGP) | Rs. 10,000/- |
| | B.Sc. 5 th Semester Admission Fees (FYUGP) | Rs. 10,000/- |
| | Tuition Fee monthly (Only for Science Stream) | Rs. 600/- |
| | Hostel Admission Fees (One time) | Rs. 6,000/- |
| | Monthly Room Rent including Food | Rs. 4000/- (New Hostel) |

B.Sc. (Self Finance Course)

| Sl. No. | Head | B.Sc. 1st SEM | B.Sc. 3rd SEM | B.Sc. 5th SEM |
|----------------|---------------------|---------------------------------|---------------------------------|---------------------------------|
| 1 | Tuition Fee monthly | 600/- | 600/- | 600/- |

Hostel Fees (New Hostel)

| | |
|----------------------------------|-------------|
| Hostel Admission Fees (One time) | Rs. 6,000/- |
| Seat Rent and Mess Dues | Rs. 4000/- |

File No. DHE-PCOSORD/53/2024-25/PLANNING-DHE
 2289762/2024/PLANNING-DHE
 1/569301/2024
 Directorate of Higher Education, Department of Education, Government of Assam
 ANNEXURE-A
Proposed Fee Structure for UG Courses of the Provincialized Colleges of Assam

| Sl. | Head | Sub-Heads | Arts/Commerce | Science |
|-----|--|---|---------------|---------|
| 1 | University Fee(may be different from University to university)(To be paid to the affiliating university) | Affiliation& Inspection Fee | 200 | 200 |
| | | Registration Fee (for 1 st Year Only) | 430 | 430 |
| | | Enrollment Fee | 250 | 250 |
| 2 | Infrastructure/Facility Maintenance | Renovation & repairing of old buildings, | 150 | 150 |
| | | Desk-Bench and college furniture, | 100 | 100 |
| | | Installation and maintenance Smart Class Room, | 100 | 100 |
| | | Purchase and maintenance of Computer / IT gadgets | 100 | 100 |
| | | Toilet Repairing & Cleaning (Sanitation) | 50 | 50 |
| | | Boys & Girls Common Room | 100 | 100 |
| | | CCTV & Security | 100 | 100 |
| | | Campus beautification, Gardening (Green Campus) | 50 | 50 |
| 3 | Laboratory | Equipment's, Chemicals etc. | 200 | 400 |
| | | Power | 500 | 500 |
| 4 | Electricity | Generator Fuel, Fan-Bulb Purchase & Repairing | 300 | 300 |
| 5 | Library | Purchase of New Books | 200 | 200 |
| | | Updation of Library and Lib Software updating / Purchase and repairing of furniture | 150 | 200 |
| 6 | Contingency | Stationary, TA to University, Boards, Councils, DHE and other official works, | 300 | 350 |

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|-------------------|--|---|------|--|-----|
| 2024/PLANNING-DHE | | 2024/PLANNING-DHE | | | |
| 1/569301/2024 | | Academic Seminar/ Publication | 100 | 100 | |
| | | IQAC (NAAC) | 150 | 150 | |
| | | Faculty Development | 100 | 100 | |
| | | Invited Lecturer / Resource Person | 100 | 100 | |
| 7 | Quality Enhancement | Skill Development and Placements | 100 | 100 | |
| | | Sports facility and training | 100 | 100 | |
| | | Cultural facility and workshop | 100 | 100 | |
| | | Infrastructure development | 100 | 100 | |
| 8 | Continuous Evaluation | Conduct of Internal Examinations/ Project for Internal assessment. | 200 | 200 | |
| 9 | Disaster Management | Management of disaster /Maintenance and repairing damage caused by flood, erosion storm etc | 300 | 300 | |
| 10 | Students related fee | NCC/NSS/Scout/Red Cross | 50 | 50 | |
| | | I Card | 50 | 50 | |
| | | Magazine | 200 | 200 | |
| | | Union fee | 100 | 100 | |
| | | Games & Sports Competition | 100 | 100 | |
| | | College Festivals | 100 | 100 | |
| | | Culture& Drama & Music | 100 | 100 | |
| | | Debate/Quiz | 100 | 100 | |
| | | Students Welfare | 100 | 100 | |
| | | Youth Festival | 100 | 100 | |
| | | | | | |
| | | | | Celebration International Days/National and State Festivals | 100 |
| 11 | Research, Innovation, Extension & Skill Development | Research Guidance Project Preparation Field Work etc. | 500 | 500 | |
| | | Start Up Incubation | 350 | 350 | |
| | | Internship | | | |
| | | Community Service etc. | 300 | 300 | |
| | | Soft Skills Skills for Emplouability & Entrepreneurship | 200 | 200 | |
| Total | | 7180 | 7480 | | |

Signed by
6
Narayan Konwar
Date: 31-05-2024 08:56:18

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**GOVERNMENT OF ASSAM
HIGHER EDUCATION DEPARTMENT
DISPUR:.....GUWAHATI-6**

Block-C, Ground Floor, Janata Bhawan, higherdn.assam@assam.gov.in.

No.E-490303/2024/54

OFFICE MEMORANDUM

Sub:- Scheme for Fee waiver of admission fees, tuition fees etc. for students taking Admission in H.S./Degree and M.A./M.Sc./M. Com Courses.

In continuation of Fee Waiver scheme under Pragyan Bharati for free admission in H.S./ Degree and M.A./ M.Sc./M. Com Courses under Higher Education Department, the scheme will continue for the year 2025-26 for those whose parental income is below Rs. 4.00 lakh (Rupees Four Lakhs) per annum.

Aim: The aim of the scheme is to provide access to the poor students of the State and to help them achieve the benefits of Higher Education.

1. **Scope and Applicability:** The Scheme will be applicable to the students seeking admission into 1st year of H.S./B.A./B.Sc./B.Com and M.A./M.Sc./M.Com courses. Students taking admission in any self-financing course are not eligible under this scheme. In case of H.S. and B.A./B.Sc./B.Com course, those students whose fees were waived earlier will also be eligible to avail the scheme for the second year and third year admission. For M.A./M.Sc./M. Com. the benefit of the scheme is applicable for Final year students for those whose fees were waived earlier.
2. **Institutes incorporated under the scheme:**
 - i. All State Universities, Govt. Colleges, Govt. Model Colleges, Govt. Model Women Colleges, PDUAM, and Provincialized Colleges of Assam.
 - ii. This scheme will not cover Private Colleges, Private Universities and Central Universities situated in Assam.
4. **Applicability:**

Category of students eligible under the scheme:

 - i. Students whose parental annual income is less than Rs. 4.00 lakh per annum from all sources or will be eligible to avail this scheme.
 - ii. If either of the parent (mother or father) of the student is working in the State Govt./Central Govt./Semi Govt./State or Central Govt. undertakings, such students shall not be eligible under this scheme.
 - iii. Scheme is only for regular students having minimum 75% of attendance in classes in previous year/semester with no back paper in previous examination to be eligible for Fee Waiver claim in the subsequent year/semesters of study.
5. **Proof of Income/Documents required:**
 - i. An Income Certificate from the Local Revenue Circle Officer.
 - ii. Ration Card issued by the competent authority.
 - a. Either of the Income Certificate, so submitted by the candidate will have to be verified by the Competent Authority within one year and action as per Law will be taken against anyone where submission of false Certificate is established.
 - b. The College/University authority may grant admission to the students without examining the original marks sheet. However, the admitted students must produce their original marks sheet otherwise, the admission will be cancelled.
 - c. A declaration from the students that neither of the parents (father or mother) of the students is an employee of State Govt., Central Govt. Department or its undertaking.

Such form shall be devised by the concerned Registers/ Principal. If such a declaration is found to be false, the admission shall be cancelled and the admission fee shall be realized from such students.

6. Power of Admission Committees:

- a. The Admission Committees of the concerned Colleges and Universities shall have the power to enquire into the income of the family in case of doubt in regard to students and if the committee is of the view that the income of the parents exceed Rs. 4.00 lakh per annum, the committee may recommended cancellation of admission notwithstanding documents submitted by the student. Such enquiry may commence suo-moto by the institute or on a complaint received against any student availing benefit under this scheme. The Category of Institutes coming under the purview of the scheme shall constitute such committees comprising of Senior Faculty members from the Institution. The Principal/Registrar of the Higher Educational Institution shall observe due diligence and will not allow any undeserving candidates.
- b. The Admission committees of Colleges and Universities will have the discretion to check and verify the Income certificates produced by applicants at the time of admission. In case of any doubt, the Institution may ask the candidate to produce further relevant documents to ascertain the validity of the claim regarding the status of income below 4.00 lakhs per annum, and only after being fully satisfied with the authenticity of the claim they are to be granted admission under the Fee Waiver category. If the Institution is unsatisfied with the claim, they need to inform the applicant in writing with justification and grant admission under the non-fee waiver category.
- c. The Director of Higher Education will make random check of income certificate uploaded in the portal or in hardcopy and disciplinary action may be taken against the student/ official or Principal.

7. Fee to be Waived under the Scheme:

| Year | Category of Admission | Nature of Fees to be Waived |
|---|--|--|
| 1st Year/ New Admission | Higher Secondary, B.A./ B.Sc./B.Com. and M.A./ M.Sc./ M.Com. session 2025-26 | All Fees that a College or University realizes from students in Normal Course rate should not to exceed than the fee realized last year i.e. 2024-25 session. |
| 2nd year and 3 rd year admission | For those admitted in HS/ B.A./B.Sc./B.Com with no fees during the session 2023- 24 and 2024-25. | This benefit will accrue to those students who were admitted under this scheme during 2023-24 and 2024-25 session whose parental annual income less than Rs. 4.00 lakh per annum from all sources. |
| Final year admission | M.A./M.Sc./M.Com for those admitted with no fees during the session 2024-25. | |

8. Responsibility of College and Universities:

- i. All Colleges and Universities will be required to upload the names of students admitted availing fee waiver benefit, in SAMARTH Portal.
- ii. The Registrars/ Principals are to ensure that all the student data uploaded in SAMARTH Portal are correct.

9. Marking at the reverse of Mark sheet of candidate given free admission:

- i. The Universities and Colleges giving free admission under this scheme to give one endorsement at the reverse of relevant mark sheet of the student so that the student does not seek free admission in multiple Colleges.
- ii. The Universities and Colleges will devise Rubber seal and use the seal at the reverse of mark sheets of the beneficiary students.

Digitally signed by
NARAYAN KONWAR
Secretary to the Govt. of Assam.
Date: 28-04-2025
Higher Education Department.
12:27:31

Memo No.E- 490303/2024/54-A

Copy forwarded for information and necessary action to:-

1. The P.S. to the Hon'ble Chief Minister, Assam for kind appraisal of Hon'ble Chief Minister.
2. The P.S. to the Hon'ble Minister, Education, Assam for kind appraisal of Hon'ble Minister.
3. P.S. to the Commissioner & Secretary to the Govt. of Assam, Finance Department for kind appraisal.
4. The Director of Higher Education, Assam for necessary action. She will communicate the order/guidelines to all the Principals through posting it in the website.
5. The Director of Information & Public Relations, Assam with a request for wide publicity.
6. Guard file.

(e-Signed)

Secretary to the Govt. of Assam.

Higher Education Department.

DECLARATION BY THE CANDIDATE AND PARENTS UNDER BPL CATEGORY

Date:.....

I, Miss, Daughter of
..... resident of
..... do hereby declare that

1. The annual income of my parents from all sources does not exceed Rs. 4.00 lakhs.
2. Neither of my parents is an employee of the State Government, Central Government, Semi-Government, or any of their undertakings.
3. I assure you that I am a regular student having 75% or above attendance in the last semester and have no back paper from previous semester examinations (Applicable only for 3rd and 5th Semester)

In case, I am admitted under BPL category and my above declaration is found to be false, the entire admission fee will be realized from me/my parents.

Signature of the Candidate

Signature of Parents

MANOHARI DEVI KANOI GIRLS' COLLEGE



ESTD-1963
DIBRUGARH

PRINCIPALS

| SL NO | NAME | DATE OF JOINING | DATE OF RETIRE | STATUS | SL NO | NAME | DATE OF JOINING | DATE OF RETIRE | STATUS |
|-------|----------------------------|-----------------|----------------|-----------|-------|------------------------|-----------------|----------------|-----------|
| 1. | DR. JOGIRAJ BASU | 25.07.1963 | 03.07.1965 | PERMANENT | 16. | DR. U TPAL SUT | 09.09.2024 | 08.10.2024 | ACTING |
| 2. | SRI. SUSHIL CH DUTTA | 04.07.1965 | 27.07.1965 | ACTING | 17. | DR. ANUP JYOTI BHARALI | 09.10.2024 | | PERMANENT |
| 3. | SRI. B.C. BHATTACHARYYA | 28.07.1965 | 12.03.1978 | PERMANENT | 18. | | | | |
| 4. | SMT. BINA CHOWDHURY | 13.07.1978 | 31.01.1992 | PERMANENT | 19. | | | | |
| 5. | SMTI. ANIMA DEVI | 01.02.1992 | 31.10.1992 | PERMANENT | 20. | | | | |
| 6. | SMTI. PADMINI CHOWDHURY | 01.11.1992 | 25.02.1993 | ACTING | 21. | | | | |
| 7. | SRI. SUNIL KUMAR BORTHAKUR | 26.02.1993 | 31.03.1996 | PERMANENT | 22. | | | | |
| 8. | SMTI. PADMINI CHOWDHURY | 01.04.1996 | 28.02.1997 | ACTING | 23. | | | | |
| 9. | SMTI. REKHA DAS | 01.03.1997 | 30.11.1999 | PERMANENT | 24. | | | | |
| 10. | SMTI. KUMUDINI SAIKIA | 01.12.1999 | 30.07.2001 | PERMANENT | 25. | | | | |
| 11. | SMTI. KAMAL KUMARI RAI | 01.08.2001 | 27.12.2002 | ACTING | 26. | | | | |
| 12. | DR. CHANDI SETH | 28.12.2002 | 13.07.2004 | ACTING | 27. | | | | |
| 13. | DR. DILIP KUMAR BHUYAN | 14.07.2004 | 31.05.2019 | PERMANENT | 28. | | | | |
| 14. | DR. GAYATRY DEVI GOSWAMI | 01.06.2019 | 08.09.2019 | ACTING | 29. | | | | |
| 15. | DR. NIBEDITA PHUKAN | 09.09.2019 | 08.09.2024 | PERMANENT | 30. | | | | |



MANOHARI DEVI KANOI GIRLS' COLLEGE, DIBRUGARH.

(UNDERTAKING FROM THE STUDENTS AS PER THE PROVISION OF ANTI-RAGGING VERDICT BY THE HON'BLE SUPREME COURT.)

I.....programme-----Dept-----
student of MDKG college, Dibrugarh-786001.Son /daughter of-----
----- residing at-----

----- (Permanent home address with landline no / mobile no) do hereby undertake
on this day-----month-----year-----the following with respect to above subject
and office order.

- That I understand the meaning of Ragging and know that the ragging in any form is a punishable offence and the same is banned by the Court of law.
- That I have not been found or charged for my involvement in any kind of Ragging in the past. However, I undertake to face disciplinary action/legal proceedings including expulsion from the institution if the above statement is found to be untrue or the facts are concealed, at any stage in future.
- That I shall not resort to Ragging in any form at any place and shall abide by the rules/laws prescribed by the Courts, Govt. Of India and the Institute authorities for the purpose from time to time.

Signature of the Student

Undertaking by the Parent/ Guardian

I assure that I shall take necessary measures so that my son/daughter/ ward will not indulge in ragging in any manner and I am aware of the punishments in prohibitions of Ragging Act.

I shall not appeal against any punishment impose by the College on my son/daughter/ward for violation of norms of conduct and discipline that are adopted by the College from time to time.

Signature of the Parent/Guardian

Witness Signature:-----

Name :-----

Address :-----