

## ABSTRACT OF GOVERNING BODY MEETINGS

20/01/2010

✓ Item No 9: The Principal placed a proposal for purchasing a new plot of land for the college. The members of the GB advised the principal to look for a plot of land on the outskirts of the town if available at a reasonable rate. Moreover the members suggested the renovation of the present building with the help of Architectural designing and planning.

11/02/2011

✓ Item No 12:

The Principal informed the House that the College has decided to purchase a plot of land owned by Prosenjit Chowdhury of Thana Chariali . The plot is located at Khalihamari ( Old Fire Brigade Campus). Although the price is high, in view of the location and its distance from the college it is a very suitable plot for the expansion of the College in near future.

All the members suggested that the Principal go ahead with the project and advised the Principal to carry out the monetary transaction and Registration of the area as soon as possible as in future such a plot of land may not be available easily.

✓ Resolution: 6:

The GB, MDKG College decided to purchase the land owned by Sri P.Choudhury as soon as possible and suggested that the principal expedite the process.

06/08/2012

✓ Purchase of Land

The Principal informed the house that as per the resolution of the GB meeting held on 11-02-2011 an amount of Rs. 20,000,00 was paid to Sri

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Principal  
Manohari Devi Kanai Girls' Coll.  
DIBRUGARH

22/02/2012

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**Item No:6**

The principal placed the documents of the land Purchased for the college. The members minutely discussed the actual cost involved in the purchase of the Plot, which is Rs one Crore. As per regulations, the Registration deed must be done with the actual cost involved. The amount should be shown in the registered deed. The GB directed the Secretary to rectify the deed with the actual cost of land by the paying the necessary fee from the college fund at an earliest date.

The principal placed a tentative drawing of the Building to be constructed at the New Plot, in front of the GB. The GB approved the same and asked the Principal to go ahead with the necessary formalities to get the permission for the same from the DDA and fire service.

**Item No 7 :**

The principal placed a proposal before the GB about the fund drive for the construction of the College Building

The GB suggested that the principal should go ahead with the fund drive as the principal considered fit for the benefit of the College.

27/04/2012

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The Principal placed the drawing for the construction of the building at the New Plot at Khalihamari. The drawing and estimates are essential for the DDA permission and Fire Safety permission.

**Resolution No. 13**

The GB approved and resolved to accept the Plan and Estimate. However, suggestion was given to the Principal to advise the architect to free ground floor which should be used as the Parking slot. Moreover, the GB approved the architect fee of Rs. 33,600/-.

The Principal placed a proposal to construct a Gate at the New Campus and submitted the Plan and Estimate. The GB advised the Principal to construct the same.

14/02/2013

**Item No. 7:**

The Principal placed the proposal of the construction of the New Building at Gabharupathar. The approved DMB structure was placed before the Governing Body. The Governing Body advised the Principal to make a detailed structural design and to place the detailed estimates of expenditure in the next Governing Body Meeting for future plan for the construction.

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Principal  
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GIRLS' College  
MUGARH



P.S. Choudhury and R.J. Choudhury on registered Dalil as the advance amount for the Old Fire Brigade Campus owned by P.S. Choudhury and RS. Choudhury covered by Dag No 67 P.P. No 204 measuring 01B-0k 05.7 L .at Gabharupathar. The remaining amount of Rs. 80,000.00/- will be paid at the time of Registration when the permission is granted by the Govt. authority. The members suggested the Principal to purchase the plot on a registered Dalil by paying the actual value. The necessary money will be spent from the Fixed Deposit kept by the College in the Central Bank of India, Dibrugarh.

After discussing every detail of the matter, the Governing Body formed a purchase and construction committee with the following members.

1. Dr. R.N. Barbara
2. D. Kakaty
3. Dr. P.L. Buragohain
4. Mrs.P. Barooah
5. Sjt.J.P. Kanoi
6. Principal as Coordinator

The members advised that the amount is paid in Cheque or DD to the owners for the purchase of the land. The members also advised the purchase of the land throw payment of Govt. Stamp and Regd. Cost at per actual cost involved.

The GB resolved to approve the expenditures subject to the approval of the Purchase and Construction Committee.

The GB members have suggested the construction of the Boundary Wall as soon as possible.

The Principal placed the estimate of expenditures for the construction of the Boundary Wall of the newly purchased plot of the collegs. The Governing Body approved the same.

The GB also approved of the expenditure of the blue print of the wall which is Rs. 5600/- as per the bill placed by the Engineer.

  
**Principal**  
Manohari Devi Kanoi  
DIBRUGAHH

06/09/2013

**Item No: 3**

The Principal placed the detailed architectural design, soil testing report, permission of the Dibrugarh Municipality Board and the estimate of the proposed New Building at the newly purchased plot situated at Khalihamari, under Gabharupathar Ward. The estimated cost of the building is approximately 6.3 Cores. All the members actively discussed the matter.

**Resolution: 2**

The GB resolved to accept the plan and estimate of the proposed building and entrusted the Principal to start the project initially with the college funds.

The GB further resolved to appoint contractors who have previous construction experience and required machinery.

The Principal placed the bill of the expenditure on the Structural Design of the building, an amount of Rs. 1,50,000/(One Lac fifty Thousand Only)

The GB approved the expenditures of the structural design.

18/12/2013

18/12/2013

The construction Committee was held at 3 pm where all the members present in the GB was present along with an invited Technical Expert HP Bhuyan Asst Executive Engineer of the PWD Building Division.

The Construction committee open the bid submitted by Three Contractors.

Observing all detail and making comparative tender rate the members allotted the construction of the NEW BUILDING to Mr Mousoon Bora (M. BEE Traders, Jorhat).

Moreover it should be noted that as per Government Order The college had to refund 70 % of the Fee Collection on 27<sup>th</sup> Dec 2013 .hence the FD amount is withdrawn and an amount of Rs 4989565/ was withdrawn from the FD and reinvested the remaining amount. The Details is given below

06/03/2015

**Item 3**

The Principal placed a proposal for the opening of a Science Stream in the college. All the members actively participated in the discussion. Member A. B. Rajkhowa, suggested that the newly introduced courses should have the scope for higher studies at P G Level. And the students should be provided adequate infrastructure for the stream.

**Resolution No 3**

The GB resolved to have an open discussion with experts about offering different courses in the Science stream. The members of the Governing Body advised the Principal to do the needful for the same.

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DIBRUGARH



**Item No 2:**

The Principal informed the Governing Body of the grant received from the Government of Assam as Infrastructure Grant. The total amount received by the College is Rs 99,50,000/Ninety Nine Lakh Fifty Thousand only. The amount has been kept in the SBI against the account No 34961425757 (SBI Gaharupathar) opened for the purpose.

The Principal informed the house that due to paucity of fund for the new construction the amount received from the Government will be utilized in the new construction and the Governing Body approved the same.

**Item No 3:**

The Principal also informed the Governing Body that an amount of Rs 2 core has been sanctioned by the Government under RUSA (Rastriya Uchattar Siksha Abhijan) to this college. The amount is yet to be released by the Assam State Higher Education Council.

The amount is sanctioned for Renovation and up gradation of the existing Building, Purchase of New Equipments and for the purpose of New Construction. Therefore the amount must be utilized in this specific purpose as per direction of the Council.

The members appreciated the principal for the venture.

**Item No 4**

During the Governing Body meeting held on 6<sup>th</sup> July 2015 the GB discussed about the enrolments of the Students in Science courses in the Colleges of Dibrugarh. The GB observed that due to the large number of student applicants for admission into Degree Courses in Science section, a considerable number of them is deprived due to limited capacity for enrolment in different colleges, particularly in B Sc Course. MDKG College was established in 1963 with the Arts Stream to empower the women of the society. Since its inception the college has been serving the nation in human resource development through Higher Education in the Arts Stream.

As a large number of the students are deprived of Science education, the Governing Body of MDKG College decided to start the Science Stream in Degree Courses and they believe that MDKG College will be able to produce the best human resources through Science education.

The College has already established a separate campus with modern infrastructure for the purpose with its own resources.

The Principal informed the Governing Body that the construction of the New Building is going on quite rapidly and it will be completed within the month of December 2015.

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**Principal**

Manchhari Devi Kanai Girls' College  
DIBRUGARH

The Principal informed the house that a *No Objection Certificate* is necessary from the Govt. of Assam for opening of the New Courses. The members empowered the Principal for the necessary correspondence to get the NOC from the Govt. of Assam.

Moreover the Principal informed the house that it is necessary to get affiliation from Dibrugarh University to open the New Science Courses. The Governing Body empowered the Principal for the necessary correspondence to get approval for the New Courses and the following Resolution was adopted.

The Governing Body adopted the following resolution for the great cause of Science education for women.

**Resolution No 2:**

The Governing Body of MDKG College resolved with great zeal to start the Degree Science Stream from the session 2016/2017 for female students.

The Governing Body resolved to request Dibrugarh University, for the Grant of affiliation and permission for the opening of the Degree Science Stream in MDKG College and entrusted the Principal, MDKG College to make correspondence with the Honorable Dibrugarh University for affiliation of the Science Stream with the following Subjects:


**Science Stream:**

- |    |            |         |    |               |      |
|----|------------|---------|----|---------------|------|
| 1. | Physics    | (Major) | 7. | Anthropology  | Core |
| 2. | Chemistry  | (Major) | 8. | Biotechnology |      |
| 3. | Botany     | (Major) | 9. | Computer Sc   |      |
| 4. | Zoology    | (Major) |    |               |      |
| 5. | Geology    | (Major) |    |               |      |
| 6. | Statistics | (core)  |    |               |      |

The Governing Body resolved to request the Dibrugarh University to include the following 4 subjects in the Science Stream which are at present offered in the college in the arts stream.

- |    |              |         |
|----|--------------|---------|
| 1. | Mathematics  | (Major) |
| 2. | Geography    | (Major) |
| 3. | Economics    | (Major) |
| 4. | Home Science | (Major) |

The Governing Body further resolved to entrust the Principal, MDKG College to submit the resolution of the Governing Body to obtain necessary affiliation and permission etc for the above mentioned subjects from the Honorable Dibrugarh University by paying necessary fee for the same.

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**Principal**  
 Anohari Devi Kanol Girls' College  
 DIBRUGARH



**Resolution No: 3**

The Governing Body of MDKG College resolved with great zeal to start the Degree Science Stream from the session 2016/2017 for female students.

The Governing Body resolved to request the Government of Assam for the Grant of the No Objection Certificate and permission for the opening of the Degree Science Stream in MDKG College and entrusted the Principal, MDKG College to make correspondence with the Honorable Education Minister to accord the No Objection Certificate for opening the Science Stream with the following Subjects:  
Science Stream:

- |                |         |    |               |      |
|----------------|---------|----|---------------|------|
| (1) Physics    | (Major) | 7. | Anthropology  | Core |
| (2) Chemistry  | (Major) | 8. | Biotechnology |      |
| (3) Botany     | (Major) | 9. | Computer Sc   |      |
| (4) Zoology    | (Major) |    |               |      |
| (5) Geology    | (Major) |    |               |      |
| (6) Statistics | (core)  |    |               |      |

The Governing Body further resolved to entrust the Principal, MDKG College to submit the resolution of the Governing Body to obtain necessary affiliation and permission etc for the above mentioned subjects from the Honorable Education Minister and Dibrugarh University.

**Item No 5**

The Principal informed the house that the Appointment of Staff as Chowkidar, peon, Computer tech, Demonstrator & Teachers will be necessary to run the New Stream.

The Governing Body entrusted the Principal to take necessary steps for the same. The principal also placed for discussion the administrative policy of both the Campuses.

The GB suggested the appointment of another Vice Principal for the same to look after the science and arts streams separately..

The principal placed the proposal for the appointment of Staff and the Salary Structure for the Science Teachers and Staff. The Governing Body advised the principal to make a Project proposal for the same.

**Item No 6**

Admission of students in B Sc Courses and the fixation of fee structure were also discussed in the meeting of the Governing Body. Since the Government will not sanction posts for the College immediately, it should be self-sustained. The Governing Body entrusted the Principal to make a detailed Project for the same to run the new stream.

**Item No 7:**

The Principal placed the list of different expenditures in connection with the Construction of the New Building and payments made so far in connection with the construction and other expenditures made from time to time.

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Principal  
Suman Devi Kanai Girls' College  
DIBRUGARH

19/04/2016

Item 2: The Governing Body discussed about the Opening of the Science Stream from the current session 2016-17 and entrusted the principal to make correspondence with Govt. of Assam and Dibrugarh University for permission and affiliation

Item No 3 : The meeting discussed about the appointment of Teachers and other staff in the New Science Stream

The Committee advised the principal to form the committee as per norms.

*Formulation of Administration Policy*

The Principal placed before the topic about the administration of the New Science Stream. The GB expressed that the Principal must be the Chief administrator of the Stream However a new in charge may be appointed for the smooth conduct of the same.

*Salary Fixation for Non Sanction Teachers Staff*

Several Non Sanctioned Staff appealed the GB for the enhancement of their salary. The GB entrusted the Principal to study the matter by forming committee.

*Admission of Students to BSc Course*

**Resolution : No:6** The Admission in to the BSc Course will be started from the current session 2016-17 and GB advised the Principal to take appropriate action for the same. The Admission fee for the Science Students fixed at Rs 15000 and a monthly fees fixed as Rs 1000/permonth.

*Fee Fixation and Salary fixation of the Non Sanctioned Teachers*

The GB resolved the following resolution regarding the fee Fixation as the college will now be a self-finance Stream so the fees must cover the General expenditures of the appointed staff particularly in respect of the Salary for which the following post will be created.

Clerk -1

4<sup>th</sup> Grade: 4 Nos ( as 2 nos Day and 2 Nos Night Chowkidar)

Sweeper: 1 No

Floor Cleaner: 1 No

**Resolution No 7:** GB decided to fix lump-sum salary of Rd 12000/ pm for the Teachers and 7000/-pm for clerical and the Grade staff should pay Rs. 5000/3000 depending on duty per month

The Principal Informed the house that the College has invited Honorable Chief Minister of Assam Sri Sarbananda Sonowal, Prof. Nagen Saikia , Ex. President *Assam Sahitya Sabha* , Dr. Prasant Kumar Goswami, *Director NISTAD a BhatNagar Awardee* , Dr Santanu Boissya, *Director TSG ,RUSA, Principal Secretary of Higher Education ,Govt of Assam*, Sri Paban Kumar Borthakur IAS, Dr. Phanindra Jidung, *Director of Higher Education Assam* , Sri Rameswar Tely, MP **Dibrugarh**, Sri Rituparna Boruah MLA **Lahowal**, Sri Prasanta Phukan , **MLA Dibrugarh**, . President ACPC Dr B K Das, President ACTA Noren Changmai as dignitaries along with all important citizen and DU Teachers, Principals and teachers of the Nearby colleges of the Dibrugarh

The estimate of the proposed inaugural function includes a *Nam Prasang* and main Inauguration on 6<sup>th</sup> June 2016 and tentative expenditure will be tentative Rs 500000/. The GB allowed the Principal to go ahead for the expenditure of the college source.

*Principal*  
**Principal**  
Mohari Devi Kanai Girls' College  
DIBRUGARH



20/10/2016

Item No. 3

1. The principal informed the house that a total of 12 teachers and 7 3<sup>rd</sup> Grade and 4<sup>th</sup> Grade staff were appointed in the New Science Stream through proper interview by a Selection Committee constituted for the said purpose. The selection committee was presided over by Dr. Raghunath Barbara and experts invited from different institutions. The following teachers were selected for appointment:
2. Dr. (Ms.) Purnima Hazarika Saikia, Department of Botany
3. Mr. Ambarish Bhuyan, Department of Botany
4. Banani Saikia, Department of Zoology
5. Polly Sarkar, Department of Zoology
6. Parmita Phukan, Department of Chemistry
7. Rajjyoti Gogoi, Department of Chemistry
8. Anirban Singha, Department of Physics
9. Nayanjyoti Sharma, Department of Physics
10. Dr. Ajit Goswami, Department of Statistics
11. Dr. Parinita Dutta, Department of Statistics
12. Mrs. Indrani Saikia Thakur, Department of Computer Science
13. Miss Rimpay Sharma, Department of Computer Science

The following persons were appointed as 3<sup>rd</sup> grade and 4<sup>th</sup> grade employees of the new Science stream.

- 1) Mr. Bidyut Baruah, 3<sup>rd</sup> Grade
- 2) Mr. Bijay Shah, 4<sup>th</sup> Grade
- 3) Mr. Dipak Shah, 4<sup>th</sup> Grade
- 4) Mr. Nabajyoti Bordoloi, 4<sup>th</sup> Grade
- 5) Mr. Muklesh Ali, 4<sup>th</sup> Grade
- 6) Ms. Laxmi Gowala, 4<sup>th</sup> Grade
- 7) Ms. Rumi Basfor, 4<sup>th</sup> Grade

Resolution No :2

The Governing Body accorded the approval for the appointment of the teachers as well as 3<sup>rd</sup> and 4<sup>th</sup> grade staff.

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**Principal**  
Manehari Devi Kanai Girls' Coll.  
DIBRUGARH